

**PUBLIC ENTITY JOINT INSURANCE FUND
MEETING MINUTES
MAY 21, 2024 at 10:00am
Via – MS Teams FOR ALL MEMBERS
FOR PUBLIC ONLY 609-246-5769; Passcode 300 856 379#**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER
AT 10:02 AM**

OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL OF FUND COMMISSIONERS

City of East Orange – McCall
City of Orange – Horsley-Fautleroy
City of Passaic – J. Sanchez
City of Perth Amboy – M. Rivera
City of Plainfield – A. Levenson
Borough of Roselle – S. Smith
Township of Teaneck – Absent
Town of West New York – Absent

APPROVAL OF 4/23/2024 MEETING MINUTES

MOTION: Commr. Rivera
SECOND: Commr. Smith
ABSTAIN:

ADOPTION OF RESOLUTIONS

- **Resolution 18-24 – Approving Certain Disbursements – \$170,939.48**
- **Resolution 19-24 – Approving Claims Payments –\$2,167,687.79**
- **Resolution 20-24 – Approving Coverage Recovery Counsel - as noted below**

Anderson Kill
One Gateway Center Suite 1510
Newark, NJ 07102

Bates Carey
191 North Upper Wacker Drive #2400
Chicago IL 60606

MOTION: Commr. Hartwyk
SECOND: Commr. McCall
ABSTAIN:

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EXECUTIVE DIRECTOR'S REPORT – Jonathan Hall

- **EXECUTIVE DIRECTOR'S REPORT (Jonathan Hall)**
 - **Year-End Actuarial Report Status Update** – The Administrator's office has finalized the draft of the Year-End Reserve Study. We are updating the year-end financials and will share them with the Commissioners as soon as the Year-End Financial Audit is complete.
 - **Member Assessments and Receivables Update** – The Administrator's office notes that all members have remitted the 1st installment of their 2024 Assessments. Thank you. Two members have not yet remitted the 3rd installment of the Supplemental Assessment, due in January. As a result, past-due assessments have decreased from \$1,241,835 as of April 22 to \$323,943 as of May 20. We remind the members that timely payment of assessment installments is critical for the Fund to fulfill its obligations to excess carriers, service providers, and claimants.
- **TREASURER'S REPORT (Patrick Deblasio)**
 - **Treasury Report** – All bills have been paid and our cash balance is secure.
- **UNDERWRITING REPORT (Robert Smith)**
 - **Property Update** – 7/1 property renewal has been bound. We have bound an 18-month policy that will see us return to one renewal season.
 - **Cyber Update** – We are currently negotiating with numerous carriers and will have an update on the cyber renewal at a future meeting. Please continue to schedule cyber interviews with Harbor Technology.
 - **Guest Speaker: Mr. Michael Markulec of Harbor Technology** – Mr. Michael Markulec of Harbor Technology – Mr. Markulec spoke to the current environment of the cyber marketplace and highlighted several key areas we will be focusing on in the upcoming year.
- **RISK CONTROL REPORT (Anthony Ven Graitis)**

- **Distracted Driving Awareness Results –**
 - **Distracted Driving Awareness Results –** The 3rd annual Distracted Driving Awareness challenge has officially ended and was a great success. The challenge took place from April 1st to April 30th , during which 4,377 courses were completed, and 21 municipalities participated. It could not have happened without the support of commissioners, department heads, command staff, and risk managers. Thank you and congratulations to all. City of Plainfield finished in first place, City of Orange finished in second place, and City of Passaic finished in third place. City of East Orange received honorable mention for their efforts.
 - **No Accidents Today –** is more than just a fleeting trend—it’s a philosophy and a way of life. Grounded in science and supported by extensive literature, it emphasizes the power of positive affirmations to drive behavioral change. The ultimate goal? To create a workplace where every employee returns home safely at the end of each day. No Accidents Today will replace the current Safety Incentive Program, will reward members for their safety performance, but most importantly, will emphasis a safety culture where every loss is preventable.
 - **Tree Care Safety –** Loss control discussed that PEOSH is following OSHA’s lead in inspecting tree care operations. As one of the most dangerous jobs in the Country, tree care work requires working with heavy equipment, objects with varying centers of gravity, hazards that are not always readily seen, and working from heights. Risk control staff have resources to assist members, and expert third party providers are available for consultation.
 - **Lightning Safety –**PEOSH alert #38. Each municipality with outdoor workers must have a written plan in place to identify jobs that expose workers to lightning and addresses mandatory training. Risk control has distributed the PEOSH alert, OSHA Fact Sheet and USLA Lifeguard Guideline that references lightning and what to include in the plan.
- **CLAIMS MANAGEMENT (Robert Persico)**
- **Claims KPI Report April 2023 –** Bob Persico presented the claim KPIs for the month of April 2024. He addressed the incoming claim volume, claim closing ratios by business line as well as overall and open claims to include an historic review of past April pending going back to 2021.

MEMBER UPDATES

NEW BUSINESS

OPEN FORUM

MOTION TO ADJOURN

Commr. McCall made a motion to adjourn the meeting at 10:46am and Commr. Hartwyk seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

Madeline Delgado

ALSO, PRESENT:

XXX-XXX-9176 (Unverified)

XXX-XXX-3223 (Unverified)

XXX-XXX-8914 (Unverified)

A. Ven Graitis

B. Erlandsen

R. Crooks

D. Springer

G. Crosby

K. Guerriero,

J. Hall

J. Brown

J. Razzano

K. Guze

K. Skeba

K. Larkin

K. Connor

L. Carden

L. Graham

M. Delgado

M. O'Connell

P. Fahy

P. DeBlasio

R. Ruiz

R. Persico

R. Smith

R. Hope

S. Smith

S. Molfetas

W. Robinson