

**PUBLIC ENTITY JOINT INSURANCE FUND  
MEETING MINUTES  
NOVEMBER 26, 2024 at 10:00am  
Via – MS Teams FOR ALL MEMBERS  
FOR PUBLIC ONLY 609-246-5769; Passcode 133 615 884#**

**MEETING OF THE PUBLIC ENTITY JOINT INSURANCE FUND CALLED TO ORDER  
AT 10:04 AM**

**OPEN PUBLIC MEETING ACT STATEMENT READ INTO RECORD**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF FUND COMMISSIONERS**

City of East Orange – A. McCall  
City of Orange – N. Horsley-Fauntleroy  
City of Passaic – R. Fernandez  
City of Perth Amboy – Absent  
City of Plainfield – A. Levenson  
Borough of Roselle – S. Smith  
Township of Teaneck – Absent  
Town of West New York – Absent

**APPROVAL OF 10/22/2024 MEETING MINUTES**

**MOTION:** Commr. McCall  
**SECOND:** Commr. Horsley  
**ABSTAIN:**

**ADOPTION OF RESOLUTIONS**

- **Resolution 29-24 – Approving Certain Disbursements – \$605,429.55**
- **Resolution 30-24 – Approving Claims Payments – \$2,967,325.33**

**MOTION:** Commr. Horsley  
**SECOND:** Commr. McCall  
**ABSTAIN:**

**ROLL CALL OF FUND COMMISSIONERS**

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## EXECUTIVE DIRECTOR’S REPORT – Jonathan Hall

- **EXECUTIVE DIRECTOR’S REPORT (Jonathan Hall)**
  - **Q3 2024 Financial FastTrack –**
  - **2025 Draft Budget –**
  - **Indemnity & Trust Agreements for 2025 –**
  - **Auto ID Cards & Workers’ Compensation Posting Notices –**
  - **Notice of Executive Committee Meeting –**
  
- **TREASURER’S REPORT (Patrick Deblasio)**
  - **Treasury Report –** Mr. DeBlasio presented the Treasurer's Report. All bills have been paid, and our cash & investment balance is secure. There were no questions.
  
- **CLAIMS MANAGEMENT REPORT (Robert Persico)**
  - **Claims KPI Report October 31, 2024 –** 87 new claims in September, 76 new claims in October. 132 claims closed in September, 116 claims closed in October. 152% closing ratio in September, 153% closing ratio in October and 940 open claims as of October 31
  
  - **RISK CONTROL REPORT (Anthony Ven Graitis)**
  
  - **No Accidents Today!** – Members eligible for awards were highlighted to commissioners. The upcoming online store will be available in the upcoming weeks, accompanied by an announcement.
  
  - **Wildfire Safety –** A drought warning has been declared in the State, with extreme conditions in southern New Jersey and hazardous conditions in northern New Jersey. 537 fires, a 1300% increase from 2023, have impacted the state. Municipalities are suggested to take the following actions to reduce the risk of property loss: Remove dead vegetation from around all buildings, move combustible materials at least 30 feet from each building, create defensible space zones and ensure any work that could cause a flame or spark is evaluated and a Hot Work Permit used to eliminate the risk of loss.
  
  - **Snowplow Rodeo –** 7th Annual Snowplow Rodeo has been scheduled for Friday, November 22nd, to December 13th, 8:30 AM to 3:30pm, at Union Township: Biertuempfel Park, 1300 Winslow Ave (Directly Behind Lincoln Technical Institute) Union. Participants will be required to steer through an obstacle course of left and right turns, maneuver around parked cars and move through a serpentine series of cones. CDL and non-CDL driver categories will be offered. MEMBERS MUST BRING THEIR OWN VEHICLES!
  
  - **Mandatory Training –** 2024 mandatory training reminder for Cyber and Harassment/Discrimination training . Please send training records to receive credit for any

training completed outside of the JIF. Live training can still be coordinated and scheduled into 2025 to ensure compliance. Commissioners should also consider other training to reduce the risk for loss, including: Winter driving, Fire Safety, Ethics, Police professional and Cold safety.

○ **UNDERWRITING REPORT (Robert Smith)**

- **2025 Insurance Placement Update** – All major lines have been bound under budget. The rest of the lines will be bound within the next few weeks.
- **2025 Applications and Deadlines** – Deadline has come and gone. Any outstanding apps will result in a lapse in coverage.
- **Member Portal** – Member portal is locked for budgeting reasons, if any changes are needed, reach out to the UW dept.
- **Prospects** – No real prospects at this time. We are reviewing some submissions, but none seem like viable options.
- **NJLM Follow Up** – Thanks to all who came out to our event at the Hard Rock. Please let me know what we can do to make the reception even better.

**MEMBER UPDATES**

**NEW BUSINESS**

**OPEN FORUM**

**MOTION TO ADJOURN**

Commr. McCall made a motion to adjourn the meeting at 10:53 am and Commr. Smith seconded the motion. Motion carried unanimously.

Prepared by M. Delgado

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Madeline Delgado

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**ALSO, PRESENT:**

- A. Levenson
- A. McCall
- A. Ven Graitis
- B. Erlandsen
- B. LaJoie
- Claims Resolution Corporation
- D. Springer

J. Razzano  
J. Zisa  
J. Brown  
J. Hall  
K. Larkin  
K. Cavanaugh  
Keith Skeba  
M. Ferreras  
M. Delgado  
M. Markulec  
N. Horsley-Fauntleroy  
P. DeBlasio  
P. Fahy  
R. Crooks  
R. Fernandez  
R. Hope  
R. Smith  
S. Smith  
S. Booker  
S. Molfetas  
W. Robinson  
Z. Edelman